

**Draft Minutes of the Lands Committee held on Wednesday 15th November 2017 in The Cell,
The Old Court House, Bridge Street, Framlingham at 7.30pm**

1. Apologies:

Apologies were received and accepted from Cllr Kitching

Present:

Cllr S Bennell (Chair), Cllr P Collins, Cllr Hopkins, Cllr J Simpson and Cllr B Roberts

In attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

2. Public Comment:

None.

3. Declarations of interest:

Cllr Bennell declared an Interest in item 5 (Steps and Pillar) as Chairman of the Friends of St Michael's Church, and signed the Interest Book.

4. Minutes of previous meeting:

Cllr Bennell proposed the minutes of the meeting held on Wednesday 18th October (which had been circulated in draft form) be approved, which was seconded by Cllr Simpson, and with one abstention due to absence, all were in favour.

The Chairman then signed the minutes.

5. Churchyard Maintenance:

➤ **Clock:**

The revised quotation from Hayward Horological at £200 for the annual service and £350 for work to the pendulum was considered. It was agreed to recommend approval of the total cost of £550 to Full Council on 7th December.

➤ **Steps:**

The Town Clerk had contacted four building companies, two had declined to quote for the work and two were investigating the work required. Quotations would be considered at the next meeting

➤ **Brick Pillar refurbishment:**

The Town Clerk had contacted four building companies, two had declined to quote for the work and two were investigating the work required. Quotations would be considered at the next meeting
Cllr Hopkins joined the meeting at this point.

The Town Clerk was requested to contact the Land Registry for a copy of the plan of the Old Rectory Site, and also a plan of Church Lane from SCC highways.

6. Skate-Park:

➤ **Floodlighting**

An offer from a sixth form student to fund raise towards flood lighting for the skatepark was considered. It was agreed for the Town Clerk to respond suggesting that the student contact Cllr Hopkins in his role as FAYAP Project Manager in order to investigate options.

7. Pageant Field:

➤ **Inspections/Contractor report:**

The Daily Inspection reports and actions were noted and filed for reference.

10 bags of salt needed for gritting purposes from DIY – agreed.

➤ **CCTV:**

No business.

➤ **New Pavilion:**

Cllr Hopkins and Cllr Simpson reported that they had investigated options and would get together for further discussion and report back to the next meeting

➤ **Grass cutting 2018**

The quotation from Suffolk Coastal Norse for grass cutting from 1st April 2018 @ £1627.50 was considered. It was agreed to recommend approval to Full Council on 7th December.

8. Cemetery:

➤ **You are Here sign board (replacement)**

Quotation from Nick Ashwell requested– deferred to next meeting.

9. Allotments:

No business.

10. The Fens:

No business.

11. Jeaffresons Well:

No business.

12. Tree Warden:

No business.

13. God Parent Scheme:

Pageant Field – Cllr Hopkins

Allotments – Cllr Simpson

14. Annual review of Risk Assessments:

- Cemetery – Cllr Collins
- Churchyard – Cllr Bennell
- Pageant Field – Cllr Hopkins
- Fens – Cllr Bennell
- Allotments – Cllr Simpson
- Jeaffreson’s Well – Cllr Roberts

Reviewed risk assessment would be considered at the next meeting with a view to recommending approval to Full Council in January.

13. Correspondence:

None

14. 2017/18 Action Plan:

- Updates:

None.

- Detailed and fully costed CIL funding nominations for IPC:

None.

16. Matters of Report or Items for next agenda:

None.

17. Date of next meeting:

Wednesday 20th December 2017 at 7.30pm

Meeting closed at 20.13pm