

**Approved Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 8th January 2018 in The Cell, The Old Court House, Bridge Street at 7.00pm**

1. Apologies:

None, all present.

Present:

Cllr D Beal, Cllr P Collins, Cllr C Eastwood, Cllr S Garrett (Chair), Cllr J Jones and Cllr J Simpson

In Attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

2. Declarations of Interest:

None.

3. Minutes of previous meeting:

Cllr Garrett proposed the minutes of the previous meeting held on Monday 11th December (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Simpson and with one abstention due to absence, all were in favour.

The Chairman signed the minutes.

4. Public Comment:

None.

5. Rights of Way:

No business.

6. Highways:

➤ **Pedestrian crossing in Station Road – Section 106 agreement:**

The Town Clerk advised that she had received a positive response from Hopkins Homes to the request for the early release of £30k S106 funding needed to enable the pedestrian crossing in Station Road to be installed. However, the Director of Planning at Hopkins Homes had requested an assurance from Suffolk County Council that it would commit to doing the works early as well. The Town Clerk had provided contact details for Suffolk County Council and a response was awaited.

The Town Clerk noted that CClr Stephen Burroughes had been copied in on the response and action required from SCC, but would pursue this matter and report back to the next meeting.

It was noted the development in Station Road had won a national accolade and had received a silver award in the Best Brownfield Development at the National Wharehouse Awards. It was agreed to congratulate Hopkins Homes on the award and thank them for agreeing to the early release the S106 funding for the pedestrian crossing.

➤ **Traffic Regulation Order:**

It was noted that a meeting had been held with Tony Buckingham (SCC Community Engineer) to discuss options and costs for Fore Street and Double Street proposed extension of double yellow lines, as requested by residents. Mr Buckingham had noted that there had been no evidence of accidents at either site, but felt that Suffolk County Council would support the extension of double yellow lines on both sides at the top of Fore Street for safety reasons and to improve visibility. However, this would mean the loss of 3-4 parking spaces. He would also support the extension of double yellow lines on one side in Double Street to number 29, which would result in the loss of 3 parking spaces, but would allow safe passage of vehicles and stop parking on the pavement.

Following discussion and considering that the cost for a TRO was in the region of £7-10k it was suggested that an alternative would be to defer this matter until the Fairfield Road development had been completed (approx. 2 years) and add any new TRO requests coming forward from this and also from the Infrastructure Plan Review (pedestrian crossing in Fore Street etc) to one Order which would save funds.

It was noted that due to the work and costs involved TRO's are only put forward every 5 years. However, due to the high priority relating to safety reasons of Fore Street, it had been agreed to proceed with this as soon as possible and add Double Street to the same Order at no additional cost.

Following some further discussion it was agreed to delay a recommendation on the proposals until April/May to allow time to further progress the Infrastructure Plan (costings and feasibility being explored) and add any other TRO issues to the same Order.

➤ **S.I.D:**

No business.

➤ **Pembroke Road ‘H’ marking:**

The Town Clerk reported that a response was still awaited from Suffolk County Council on the ‘new procedures’ for H markings and also from Cllr Stephen Burroughes following a request for funding.

➤ **Pavement Audit and Recommendations - Suffolk County Council:**

The Town Clerk reported that a response on a named SCC Officer responsible for this matter was still awaited. Cllr Burroughes assistance in this matter had been requested.

➤ **Green Shed site:**

The Town Clerk advised that a site visit had been undertaken with the SCC Engineer who had advised that a raised kerb in this area was not practical as development of the site was underway. Double Yellow Lines on the opposite side of the road would help alleviate the problem but would reduce parking spaces, so it was felt this would not be popular with residents. Also it would necessitate a Traffic Regulation Order with costs to be met by the Town Council. It was suggested to monitor the situation and re-visit the site after the development had been completed.

It was agreed for the Town Clerk to respond to the resident concerned with the outcome.

7. Parking:

Cllr Jones reported on the work undertaken to date and the meeting held with Suffolk Coastal District Council’s new Civil Parking Enforcement (CPE) Manager. A meeting of the Parking Working Group was scheduled for 15th January and recommendations would be made to the Infrastructure Plan Committee before a proposal was put forward to Full Council.

8. Lighting:

➤ **Victoria Mill Road:**

The Town Clerk reported that she was still waiting for a response from Suffolk County Council on options and costs.

9. Action Plan:

➤ Updates:

None.

➤ Detailed and fully costed CIL funding nominations for IPC:

None.

10. Highway problem reports :

- The Town Clerk reported that the Police had been alerted to further public complaints and concerns relating to parking on the pavements in New Road and Bridge Street.
- Cllr Jones raised concerns relating to anti-social behaviour in New Street and Brook Lane, in the early hours of the morning, which he had reported to the Police.

11. Matters of report or items for next agenda:

None.

12. Next meeting:

Monday 12th February at 7.00pm

Meeting closed at 8.01pm