

**Minutes of the Lands Committee Meeting held on Wednesday 16<sup>th</sup> May 2018 in  
The Cell, The Old Court House, Bridge Street at 7.30pm**

**1.Election of Committee Chairman**

Cllr Kitching proposed Cllr Bennell which was seconded by Cllr Hopkins with all in favour.

**2.Apologies**

None: All present

**Present:**

Cllr S Bennell (Chair), Cllr P Collins, Cllr G Kitching, Cllr J Simpson, Cllr S Hopkins and Cllr B Roberts

**In attendance:**

Mrs. Eileen A Coe (Town Clerk/RFO) Mr. James Overbury (Deputy Town Clerk) And two members of the public.

**2116518** The Chairman proposed an adjournment for the following item which was approved.

**3.Public Comment:**

One member of the public spoke in their capacity as a representative from the 'Hour' Community in relation to the proposed project for the old Foyer on College Road. He thanked the Town Council for its support thus far and outlined the progress the Hour Community had made. The Hour Community had signed a contract with Flagship Housing to purchase the building for £275,000, dependent on the Hour Community raising the funds required. The Hour Community has also put in an application to 'Power to Change' (PTC) for up to 75% of the purchase and renovation costs; estimated to be £120,000 which equated to a total purchase and renovate cost of £420,000. The Hour Community had also been talking to a number of other funders and organisations such as Suffolk County Council and Taylor Wimpey who indicated they might donate some building materials. The representative asked the Town Council if it would use the £75,000 S.106 money from the Drill Hall to help bridge the funding shortfall. The Hour Community also asked The Town Council if it would consider giving a further £50,000 of CIL funding to the project.

The representative from the Hour Community was asked if there was a business plan available for the Town Council to scrutinise and the representative replied that there was one.

**2216515** The Chairman re-convened the meeting

**4. Declarations of interest:**

Cllr Hopkins declared an interest in Agenda Item 6 S.106 funding from the Drill Hall and item 8 the Skate Park repair.

Cllr Kitching declared an interest in item 8 the Skate Park repair.

Both signed the Register of Interests book.

**5. Minutes of previous meeting:**

Cllr Bennell proposed the minutes of the meeting held on Wednesday 18<sup>th</sup> April 2018 (which had been circulated in draft form) be approved, which was seconded by Cllr Kitching with all in favour.

The Chairman then signed the minutes.

**6. Churchyard Maintenance:**

**Town Clock:**

The report from Haward Horological was discussed and it was noted that the final invoice was £50 more than the estimate for the recent repair and maintenance, as extra work had been carried out and this was agreed.

**War Memorial**

Cllr Simpson outlined his idea for recording where those people who were on the War Memorial lived in the town. The idea was to recognize someone with a place rather than just a name on the Memorial. The use of a wooden poppy (as supplied by the Royal British Legion) would be appropriate. It was recognized that there was a good deal of research required to accurately fulfill this, but the Lands Committee agreed that Cllr Simpson could continue with this idea and present further details at the next meeting.

**7. Skate-Park:**

See update on actions in 7 below:

**8. Pageant Field:**

**Inspections/ Contractor report:**

The Daily Inspection sheets and actions were noted and filed for future reference.

**CCTV:** It was noted that one faulty camera had been repaired and the system was now functioning properly.

## **Annual Inspection Report – Update on actions:**

### **Fencing:**

The Deputy Town Clerk reported that he and a representative from Clarke Fencing had made a site visit and a report detailing options and costs for repair and replacement of the fencing around the play areas would be prepared for the next Lands Committee meeting.

### **Concrete on skatepark:**

The Deputy Town Clerk supplied three quotes for the Skate Park Repairs.

Suffolk Punch Construction £2,279.00

SCS £1,134.00

MJD Repairs £300.00

**8116518** Cllr Collins proposed that the quotation from Suffolk Punch Construction for £2,279.90 be put to the Full Town Council for approval, which was seconded by Cllr Roberts.

### **Portable toilets:**

The Deputy Town Clerk presented quotes for purchase of Mobile Temporary Toilets. The idea of buying a unit was rejected and the matter was agreed to be deferred until the next meeting of the Lands Committee where the DTC would provide information on:

Who is responsible for the costs of damage or vandalism in the case of a leased unit.

How flexible Suffolk Norse would be in terms of the frequency of cleaning and maintenance and locking and unlocking

Whether the units had electric lights or a translucent roof.

If these answers were satisfactory then the Lands Committee were minded to recommend the Company, Wernik, to lease a unit to the Town Council.

### **Drill Hall S106 funding 2010 – October 2020**

Cllr Hopkins reported that he had recently made a visit to the CYDS Youth Centre in Leiston. There he had met young youth leaders who told him about the activities of the gangs of drug dealers from larger towns coming to more rural towns like Leiston and Saxmundham. The tactic they used were to ‘give’ drugs to young people then return and demand payment and interest at exorbitant rates. Knives had been used over these instances and arguments around drugs. He had met some of the young people involved and witnessed the positive effect a place like CYDS could achieve with them in terms of support. He was very impressed at some of the ex-members of CYDS who were training to be Youth Workers themselves. Cllr Hopkins said that the old Drill Hall had served the same purpose as the CYDS building as it had provided a safe place for 15-20 year olds to receive support. The loss of the Drill Hall meant that FAYAP had no contact point for young people in similar situations in Framlingham. Cllr Hopkins reported that he had been liaising with the Hour Community over their plans to renovate the old Foyer on College Road. He said that if successful the building would replace the Drill Hall in terms of a venue for 15-20-year olds would receive a whole range of support and opportunities – which they did not have at present. He felt that the use of the S.106 funds from the old Drill Hall would be morally and very well spent in supporting the purchase and renovation of the old Foyer. It was agreed that before any decision could be made, the business plan for the project would need to be considered and approved.

**8216518** Cllr Collins proposed that subject to a satisfactory business plan from the Hour Community for the project, that the matter be put to the Full Town Council for approval, which was seconded by Cllr Simpson and with one abstention due to interest, all were in favour.

The use of CIL funding was agreed to be a separate issue which also required the satisfactory analysis of a business plan before it was passed to IPC for consideration.

**8316518** Cllr Simpson proposed that subject to a satisfactory business plan this would be put to the IPC to consider which was seconded by Cllr Roberts and with one abstention due to interest, all were in favour.

### **Mobile Youth Facility – Cllr Hopkins**

Cllr Hopkins reported that he was still fund raising for the revenue funding for the mobile youth provision.

### **Public Space Protections Orders (replacing DPPO's)**

The Town Clerk reported that Designated Public Protection Orders had been replaced in October 2017 by Public Space Protection Orders. However, the existing signage for the designated areas in the town would not be removed until October 2020 and in order to retain a PSPO in place, evidence would be needed. Anti-social behavior caused by public drinking ‘activities that have taken place have had a detrimental effect on the quality of life of those in the locality, or it is likely that activities will take place and that they will have a detrimental impact’. They must also be persistent or continuing in nature.

Cllr Collins and the Town Clerk had spoken to Sgt Beresford who had advised of Police powers such as Community Protection Notices and Dispersal Orders, which could be used without a PSPO. It was agreed to monitor the situation and not take any further action at this stage.

**9. Cemetery:**

The Town Clerk supplied four quotes for the felling of the diseased Beech tree in the Cemetery:

Kindlewood £1,220 cut down (£875 pollarded)

Native Gardens £3,000 cut down

Elite Tree Services £1,895 cut down (£995 pollarded)

Terrestrial Arboriculture £1,950

**9116518** Cllr Bennell proposed to recommend to Full Town Council the quotation from Kindlewood for £875.00 to pollard the tree which was seconded by Cllr Kitching with all in Favour

**10. Allotments:**

Cllr Hopkins reported that he had supplied and fitted a replacement water butt.

**11. The Fens:**

Cllr Bennell reported that the first cut of the season had been carried out.

**12. Jeaffreson's Well:**

No business

**13. Tree Warden:**

No business

**14. Action Plan 2018/2019:**

The Action Plan had been revised and would be presented to the Finance Committee for approval prior to publication.

**15. Matters of Report or Items for next agenda:**

Cllr Collins presented a discussion paper on the future of the Pageant Field which was circulated – Agenda item next meeting.

The ownership and maintenance of the Castle Pond, and Winston Churchill Plaque, would be investigated and a report prepared for the next meeting

Cllr Hopkins requested an agenda item for the next meeting - Provision of free Wi-Fi on the Market Hill Grounds and Property Maintenance Contract – 1/11/2013 – 31/10/2018 – Cllr Collins and Cllr

Bennell would meet to discuss the requirements and report back to the next meeting – Agenda item next meeting

Cemetery Summer cut- Agenda item next meeting

Cllr Collins gave his apologies for the next meeting.

**16. Date of next meeting: Wednesday 20<sup>th</sup> June 7:30pm**

The meeting closed at 8:45pm