

## FRAMLINGHAM TOWN COUNCIL

Minutes of the meeting of the Town Council held at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham on Thursday 2<sup>nd</sup> August 2018 at 7.30pm

The Chairman advised that the meeting was being recorded.

### **1. APOLOGIES:**

Apologies were received and accepted from Cllr Hopkins, Cllr Jones and CCllr Burroughes.

### **PRESENT:**

Cllrs Mr Beal, Ms Bennell, Mrs Clouting, Mr Collins, Mr Eastwood, Mr Garrett, Mr Kitching (Chairman), Mr Roberts and Mr Simpson.

### **IN ATTENDANCE:**

Mrs Eileen A Coe (Town Clerk/RFO), Mr James Overbury (Deputy Town Clerk), DCllr Hudson, one member of the Press and three members of the public.

### **2. MINUTES OF PREVIOUS MEETING:**

**212818** Cllr Kitching proposed the minutes of the previous meeting be approved as an accurate record, and with one minor amendment for syntax (Agenda item No 9 line 12 'It stood on' replaced by 'Stood on it') was seconded by Cllr Garrett and with two abstentions due to absence, all were in favour.

The Chairman then signed the minutes.

### **3 DISPENSATIONS**

None received.

### **4. DECLARATIONS OF INTEREST:**

Cllr Simpson declared an interest in Payments and signed the Interest Book.

### **5. ADJOURNMENT**

**512818** The Chairman proposed an adjournment for the following items which was approved.

#### **5.1 Police Matters:**

No report. The Town clerk had circulated the report 'A local Police Service for Suffolk's future' prior to the meeting.

#### **5.2 Report by County Councillor**

No report.

#### **5.3 Report by District Councillor:**

DCllr Hudson's written report had been circulated prior to the meeting. DCllr Hudson reported that he had received a number of complaints about the new Pig's Meadow footpath, where a lot of glass had been found in the material used for its construction. The Town Clerk reported that the Town Council was fully aware of the problem with the path as several comments had been received resulting in Suffolk County Council carrying out an inspection on 1<sup>st</sup> August, the results of which were unknown at this time. The path had been partially funded by local CIL therefore it would continue to be pursued. DCllr Hudson reported that he had received four complaints regarding noise and disturbance late at night emanating from a pub in the town. He hoped that the situation would be resolved quickly and amicably. DCllr Hudson said he was pleased to announce that local CIL money was being used to extend the Framlingham Doctors Surgery. He noted that Framlingham was .75 of a Doctor short of the requirements, and hoped that a Doctor could be recruited soon.

#### **5.4 Report from Friends of Framlingham Library Group rep**

No business.

#### **5.5 Report from Greener Fram/Community Garden rep**

No business.

#### **5.6 Public Comment:**

The representative from the Hour Community reported that sadly they had not attracted any funds to buy the old Foyer building on College road. However, he reported that the Trishaws had been busy, but had temporarily stopped due to the heat. He reported that the Forget Me Not Club had an outing to Dunwich and volunteers had taken residents of Mills Meadow out on outings. The representative reported that the Hour Community had to vacate their premises in Riverside at the end of the month which would result in the CATS transport service relocating to Leiston.

## **6. RECONVENE:**

**612818** The Chairman proposed to reconvene the meeting, which was approved.

## **7. CORRESPONDENCE:**

None.

## **8. TRAINING/ CONFERENCES/EVENTS:**

None.

## **Committee Recommendations and Business:**

### **9. PLANNING COMMITTEE:**

#### **9.1 The following decisions were noted:**

**9.1.1 DC/18/2048/LBC** Listed buildings consent – Minor works to first floor to include new internal partitioning. PLANNING PERMISSION

**9.1.2 DC/18/2202/FUL** Erection of one Two-storey business unit and associated external works. PLANNING PERMISSION

#### **9.2 The following planning applications received prior to the meeting were considered:**

**9.2.1 DC/18/2753/FUL** Mr Peter Shaw, 43 Bibby's way IP139FD. Extension to Dwelling house to create dining room.

**912818** The Town Council SUPPORTED the application.

**9.2.2 DC/18/2614/VOC** | Variation of condition 2 on application DC/14/2747/FUL (Erection of 163 dwelling houses with associated parking, access, highway works, landscape, open space, drainage and infrastructure including the resurfacing of two existing public rights of way) | Development Land East Of Fairfield Road Framlingham Suffolk.

**922818** The Town Council SUPPORTED the application.

#### **9.3 Meeting with SCDC:**

Cllrs Garrett and Beal reported on the meeting held with Katherine Scott and Philip Rowson (SCDC) on 27<sup>th</sup> June. Cllr Garrett reported that he understood that SCDC would enforce what it could but there was little optimism for any real changes. Cllr Beal recognised that SCDC had clearly been working to identify the breaches of planning permission but felt that the speed of the process was too slow to catch up and stop further breaches. People were moving in constantly and he recognised the difficulty of making changes to buildings once they had been sold and people had moved in. The second issue of the meeting with SCDC – that of the process when SCDC officers used their delegated powers to make a planning decision and giving the Town Council five working days to respond – had greater hope of being useful. The Town Council Officers would be able to telephone the relevant Planning Officer direct to learn why their views differed to that of the Town Council. This information would then be disseminated to the Town Council's Planning Committee members who would then take an informed view and make any further comments with that knowledge.

## **10. PUBLIC RELATIONS AND MARKETS COMMITTEE:**

➤ No business.

## **11. RIGHTS OF WAY, HIGHWAYS & LIGHTING COMMITTEE:**

**1112818** Cllr Eastwood proposed that the responses put forward by the Parking Working Group on the Draft East Suffolk Parking Plan consultation be approved, which was seconded by Cllr Kitching with all in favour.

## **12. FINANCE AND STRATEGIC PLANNING:**

**1212818** Cllr Kitching confirmed the BACS payments approved at the July meeting had been paid as agreed, and the bank print out verified and signed by two Councillors.

**1222818** The details of balances of all bank accounts were noted.

A copy of the list of current invoices was provided to each councillor. Current invoices put forward at the meeting had been checked and verified by the relevant committee chairman and were made available in the Payments Folder prior to the meeting.

**1232818** Cllr Kitching proposed to approve the payment of current invoices, which was seconded by Cllr Eastwood, and with one abstention due to interest, all were in favour. A copy of the approved invoices would be appended to the file copy of the minutes.

**1242818** Cllr Kitching proposed to approve the revised Town Council Working Groups Terms of Reference which was seconded by Cllr Garrett with all in favour.

22818 Minutes of the meeting of Framlingham Town Council held on Thursday 2<sup>nd</sup> August 2018 in the St John Westbury Centre, Fairfield Road, Framlingham at 7:30pm

### **Strategic Planning – update:**

Cllr Kitching reported that there was not enough time to conduct a full public survey of the town's residents' views on strategic planning this year, but urged the meeting to conduct one next year.

Cllr Beal questioned whether there were any plans to inform the town about the momentous decision taken at the June meeting over the Community Centre. Cllr Simpson suggested that as the decision was taken during a Full Council meeting, which was public, that an announcement had been made. The Town Clerk affirmed that the decision was to not attempt to build a community centre at either of the two sites and was not a decision to not build a community centre. Cllr Kitching and Cllr Garrett confirmed that the building of a Community Centre was still in the Neighbourhood Plan and still an option for the Town Council. Cllr Garrett further explained his understanding of the situation which was at the time of the June meeting there were too many difficulties to overcome with both sites with the possibility of The Mills Charity withdrawing their support for Brook Lane, and the Sports Club Site had problems and there was doubt whether Sports England would support it at the time. It was confirmed that the subject of a community Centre would form a part of the Strategic Planning process in November.

### **St Michael's Rooms – update:**

Cllr Garrett Outlined the history of the project and reported that the previous meeting had approved £8k of expenditure on feasibility studies, surveys etc for the St Michael's Rooms project. A working group had been set up and were looking at designs and agreeing the process to take the project further. Cllr Garrett noted that the objective was to produce a cost neutral business case for the development of a new Hall, owned by the Town Council, managed by a Charity or CIC on land owned by and leased from the PCC. The capital expenditure would be achieved through a CIL funding application. A number of different designs are being looked at - both modular and architect designed.

**1252818** Cllr Garrett proposed to accept the quotation of £400 from Greenlight to conduct an initial bat survey (which needed to be completed before September), at a cost of £400, which was seconded by Cllr Eastwood with all in favour. It was noted that there may be a further cost to consider at the next meeting if evidence of bats were found. Cllr Simpson asked for clarification of the technicalities of the lease and Cllr Garrett explained that care needs to be taken in drawing up the lease so that The Town Council is paying an appropriate rental and lease costs which include a valuation and surveys, without financially benefitting the Church directly. The value of the lease needs to represent the historical profit made by the St Michaels Rooms which the PCC generated through hire of the building, and be a fair price to the Town Council. He explained that as is normal that the Town Council would be obliged to pay for the lease and the surveys.

**1262818** Cllr Garrett proposed that the Town Council pay the direct legal costs incurred by the PCC on the valuation and creation of a lease of the land for the proposed new St Michael's Hall which was seconded by Cllr Roberts and with one abstention all were in favour.

### **13. LANDS COMMITTEE:**

Cllr Bennell reported on the progress of the temporary toilet on the Pageant Field. It was noted that the unit was in place but there were last minute issues in particular the unexpected need for steps due to the facility being raised above the waste unit.

There followed some discussion and Cllr Simpson suggested in the first instance the company be contacted to redress the issue.

**1312818** Cllr Bennell proposed that the Town Council spend up to £300.00 on steps for the temporary toilet but to seek redress from the hire company to cover these costs, which was seconded by Cllr Simpson with all in favour.

### **14. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA ONLY:**

Next agenda: Suffolk Coastal Local Plan Review – Consultation response – (deadline 14<sup>th</sup> September 5pm)

Cllr Roberts reported that there was a bucket and a half of glass removed from the Pig's Meadow path.

Cllr Kitching announced that he would be standing down as Chairman with immediate effect, but would remain as a Councillor.

Cllr Garrett noted that, as Vice Chair, he would become acting Chairman, but he felt that the Council should look to appoint a Chair rather than assume he would simply stand at the next meeting.

**15: DATE OF NEXT COUNCIL MEETING:**

The next Town Council meeting would be held on **Thursday 6<sup>th</sup> September 2018 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.

**The meeting closed at 8:30pm**