

**DRAFT Minutes of the Rights of Way, Highways and Lighting Committee meeting held on  
Monday 17<sup>th</sup> December 2018 in The Cell, The Old Court House, Bridge Street at 6:30pm**

**1. Apologies:**

None.

**Present:**

Cllr D Beal (arrived 6:45pm), Cllr P Collins, Cllr C Eastwood (Chairman), Cllr J Jones, Cllr J Simpson.

**In attendance:**

Mr J Overbury (Deputy Town Clerk)

**2. Declarations of Interest:**

None.

**3. Minutes of previous meeting:**

Cllr Eastwood proposed the minutes of the previous meeting held on Tuesday 27<sup>th</sup> November 2018 (circulated in draft form prior to the meeting) be approved as an accurate record, seconded by Cllr Jones and all were in favour.

The Chairman signed the minutes.

**4. Public Comment:**

None.

**5. Rights of Way:**

**5.1 Footpath from Fairfield Road development to Fore Street.**

The Deputy Clerk reported that an email had been received that day from Taylor Wimpey asking for more information which he would provide to them.

**5.2 Update on Pigs Meadow path**

Cllr Eastwood reported that SCC Highways was still monitoring the path. It was noted that the recent rain had settled the strata and that the condition of the path would be monitored and a report made to the Committee in February 2019.

**6. Highways:**

**6.1 Report on visit to SCC Highways Office in Halesworth:**

Cllr Eastwood reported on the meeting he and the Deputy Clerk had attended at SCC Headquarters in Halesworth on the 6<sup>th</sup> December 2018.

**6.1.1 Improving Pedestrian Safety: Pembroke Road/Mount Pleasant, Station Road/Victoria Mill Road:**

Cllr Eastwood reported that during the meeting he had suggested to SCC Highways that an extended footpath at the top of Mount Pleasant could calm the traffic entering the road and provide a safer crossing point for pedestrians. SCC Highways had agreed to look into this.

**6.1.2 Pedestrian Safety in New Road:**

The Deputy Clerk was seeking two quotes for a traffic survey on New Road.

**6.1.3 Pedestrian Crossing: College road opposite Pig's Meadow:**

**6.1.4 Pedestrian Crossing: College Road opposite Primary School:**

Cllr Eastwood reported that he had asked SCC Highways to look at the road and suggest any locations for a Pedestrian Crossing along the stretch from the Primary School to beyond the Pigs Meadow path.

**6.1.5 Saxmundham Road safety of bend by Cold Hall Lane:**

The Deputy Clerk was instructed to ask Mark Kerridge of SCC highways for the contact details of the Speed and Safety Committee at SCC, so that he could lobby them for improvements to road safety on the approach to the bend.

**6.1.6 One Way warnings by Castle Inn:**

The Deputy Clerk reported that the PCC owned the tree and had asked what the Town Council had in mind.

The Deputy Clerk was instructed to write to the PCC and ask if they would ensure the tree was pruned to keep it from obstructing the one-way sign. If they did not have the capacity to do this then the G&P Contractor would be asked to keep the branches clear of the sign.

### **6.1.7 Buses on Pembroke Road:**

Cllr Eastwood reported that he had suggested to SCC Highways that they consider the possibility of painting double yellow lines along the length of Pembroke Road on the Playing Field side and a number of short stretches of double yellow lines on the other side of the road to be used as pull ins for cars. The Deputy Clerk was instructed to write to the School and the bus companies asking if they could try and create a timetable for the 2019 academic year, and beyond, which would reduced the number of buses using Pembroke Road at once.

### **6.1.8 Double yellow lines on Fore St and Double St – advice from SCC Highways regarding consultation:**

SCC had advised the Town Council that in order to proceed towards a TRO, a period of consultation was required. This could be included with the TRO needed for item 7.2

## **6.2 Other highways issues:**

### **6.2.1 Replacement Cycle Racks on Market Hill – Prince of India, Panorama, Catherine Haddon Interiors:**

The Deputy Clerk reported that the SCDC Conservation Officer was happy with the Town Council's proposals. The Deputy Clerk was instructed to seek quotes for the purchase and installation of hooped cycle racks for the Market Hill.

It was agreed to instruct the G&P Contractor to repaint the black lettering and diagram on the Cycle Racks that were not to be replaced and to apply a coat of preservative to them.

### **6.2.2 Cycle Racks outside Chemist:**

It was noted that these had been installed.

### **6.2.3 New Grit Bin Castle Brooks:**

The Deputy clerk reported that he had established that the land was still owned by Hopkins Homes. He had been in contact with them and they had informed him they had passed the matter over to the person in charge of the process for SCC to adopt the land.

### **6.2.4 Community bus transport:**

Cllr Simpson reported on the work he had been doing to investigate a bus service between Framlingham and local train stations. It was agreed that he should draft a letter to send to all local bus companies with a view to commissioning a test service. He felt that the service should be tested from 08:30 onwards, with up to 7 journeys a day, and be timed to link to the train arrivals and departures. It was also agreed that if this proved feasible then it should be very well promoted within Framlingham and that a working group be set up to take this idea forward.

## **6.3 S.I.D:**

The most recent data was noted.

## **6.4 Bus Shelters and improvements - Report on meeting with SCC officer:**

Cllr Eastwood reported on the meeting held with the Senior Infrastructure Officer from SCC. The proposal from SCC is to fund and improve (with raised curbs) all six existing bus stops in the town, upgrade two with bus shelters and create two new ones. It was noted that there was a well-used 'informal' bus stop outside Thomas Mills High School which was not on the SCC map. It was agreed to discuss this with the Officer and to see if this could be adopted as an official stop and be of the same standard as the rest of the bus stops in the town. The positions of the bus stops proposed for the top of Mount Pleasant were discussed and it was agreed that it could be wiser to incorporate a new stop outside the High School rather than at the top of Mount Pleasant. The Deputy Clerk was instructed to discuss this with the SCC Officer.

It was agreed to recommend to Full Council to go ahead with accepting SCCs offer to upgrade the Town's bus stops.

### **6.4.1 Mount Pleasant second shelter:**

The missing bus shelter outside the Persimmon development was discussed and Cllr Eastwood reported that the SCC Officer informed him that the reason why SCC Engineers felt that a shelter could not be erected there was

because the back filled earth over the culvert pipe was not strong enough to provide a secure foundation for one. It was agreed that this was entirely possible to rectify and that Persimmon Homes should find a solution.

#### **6.4.3 Electronic Timetables:**

It was agreed that these were of a low priority for the town and that if there were budget pressures on the Town Council's plans for bus stop improvements and additions, then money should be spent on the improvements wished for by the Town Council and not electronic timetables.

### **7. Parking:**

#### **7.1 Off Street Parking – report back from Full Council Meeting:**

Cllr Jones reported on the latest developments. Following a meeting with the Operational Director at SCDC letters had been written to the relevant parties to take the plans forward. He has also drafted an article for the Town Council Newsletter about the plans.

#### **7.2 On Street Parking – Meeting with Alistair Turk 5<sup>th</sup> December 2018:**

Cllr Jones reported on the meeting he and Cllr Eastwood had with Mr Turk. Because of the work the Town Council had already completed on parking in the town, SCDC has offered to use the town as a pilot for the roll out of Civil Parking On-street Enforcement. This had the advantage of a significant amount of District Council funds to be spent on the project and would remove the need for a TRO for the existing Town Council's plans for additional double yellow lines and would also save the Town Council money. It was agreed to take the revised plans back to the working group and it was anticipated that a recommendation to Full Council for approval would be ready for the March 2019 Full Town Council Meeting.

### **8. Lighting:**

The Deputy Clerk reported that the town's street lights would be left on all night on Christmas and New Year's Eve, as in previous years.

### **9. 2018/19 Action Plan:**

It was agreed to update the Action Plan for the January meeting.

### **10. Correspondence:**

**10.1** Email from resident regarding lack of street lighting at Regal Gardens (Bennetts development New Road) : This was noted and it was agreed to instruct the Deputy Clerk to write to the resident advising that he should write to the developer or its managing agent, and also to the County Council to establish the Lighting Policy for the development.

**10.2** Letter regarding the frustrations caused by the lack of a sensible bus service:

This was noted and it was agreed to instruct the Deputy Clerk to write to the resident and ask them if they would like to join the working group on the proposed bus service pilot to a local station.

### **11. Highway problem reports:**

The Deputy Clerk reported one issue on the junction of Bibby's Way and Station Road but it was noted that Bibby's way had been resurfaced shortly after the issue was reported to the Town Council and this was hoped to solve the problem.

### **13. Matters of report or items for next agenda:**

Investigation of the potential for a new hard surface footpath leading from Castle Brooks to the Play area across a grass area.

### **14. Next meeting:**

Monday 21<sup>st</sup> January 2019 at 6:30pm.

The Meeting closed at 8:46pm