

**DRAFT Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 21st January 2019 in The Cell, The Old Court House, Bridge Street at 6:30pm**

1. Apologies:

Apologies were received and accepted from Cllr Jones and Cllr Simpson.

Present:

Cllr D Beal, Cllr P Collins, Cllr C Eastwood (Chairman).

In attendance:

Mr James Overbury (Deputy Town Clerk).

2. Declarations of Interest:

None.

3. Minutes of previous meeting:

Cllr Eastwood proposed the minutes of the previous meeting held on Monday 17th December 2018 (circulated in draft form prior to the meeting) be approved as an accurate record, seconded by Cllr Collins with all in favour.

The Chairman signed the minutes.

4. Public Comment:

None.

5. Rights of Way:

5.1 Footpath from Fairfield Road development to Fore Street (#38)

Cllr Eastwood reported that Taylor Wimpey would not construct the footpath but had passed the matter to their Marketing Team who would consider sponsoring the project.

5.2 Consideration of hard surface footpath leading from Castle Brooks to the Play area across a grass area.

It was agreed to defer this matter to the next meeting. The Deputy Clerk was requested to establish the ownership of the grass area and to ask the owners if they would object the Town Council installing a hard surface on the footpath.

6. Highways:

6.1 Update on TRO considerations and Traffic Working Group:

Following a number of emails from the Highways Liaison Officer the DTC was requested to collate these and seek a meeting with key decision makers to discuss the road safety improvements that the Town Council would like to see implemented.

6.2 One Way warnings by Castle Inn.

Cllr Eastwood reported that the PCC had agreed to keep the tree clear of the no entry sign.

6.3 Cycle Racks on Market Hill - update on replacement/refurbishment:

Cllr Eastwood reported that a quotation from Kerway was awaited. Following discussion with the Town Clerk/RFO Cllr Collins proposed that up to £50.00 should be spent from Budget 1906, on preservative and paint for the refurbishment of the Cycle Racks that were not to be replaced, which was seconded by Cllr Beal with all in favour.

6.4 New Grit Bin Castle Brooks:

Cllr Eastwood reported that confirmation from Hopkins Homes that SCDC had adopted the land at Brook Lane was awaited. The DTC was requested to establish if the pavement at Bibby's Way had been adopted, and if it had to start the process to install a grit bin at the bottom of the hill.

6.4 Community bus transport:

Cllr Eastwood reported that a meeting with two bus companies had been arranged to discuss a bus service to a station. Three volunteers had come forward for the working group. It was agreed to discuss the Town Council's membership of ESTA (East Suffolk Travellers Association) at the next meeting.

6.5 Bus shelters and improvements:

Cllr Eastwood reported that SCC had agreed to add two further bus stops at the top of New Road to the list of proposed improvements, and that they would make a decision on these in due course. It was noted that this tranche of bus stop improvements did not include the second shelter on Mount Pleasant. Reporting from the meeting with Persimmon recently, Cllr Collins said that he understood that Persimmon were willing to do works to prepare the ground for a shelter but the issue required the agreement of SCC. He reported that Persimmon were discussing the requirements with SCC and that a meeting with Persimmon and SCC was being sought by the Deputy Clerk.

6.6 Traffic survey – New Road:

Cllr Eastwood reported that one quote had been received and a further one was being sought.

6.7 S.I.D:

The traffic analysis was noted and filed for future reference.

7. Parking:

7.1 Off Street: Cllr Eastwood confirmed that this had been approved by Full Council and was now with SCDC for their consideration.

7.2 On Street: Cllr Eastwood reported on the progress of the working group and explained the minor changes that had been made to the map. The proposal accepted subject to clarification that the residents only parking area be switched from Church Street to Double Street and was now with SCC highways for their final decision.

8. Lighting:

No business.

9. 2018/19 Action Plan:

Cllr Eastwood outlined the recent updates. It was agreed to request from the Town Clerk clarification on where and how to record actions that had been completed within the Neighbourhood Plan.

10. Correspondence:

A letter had been received from a resident of Gt Glemham regarding Community Bus Transport. The letter contained an invitation to a meeting to be held on the 14th February in Sweffling which was looking at the issue of Community Transport. Cllr Eastwood would try and attend the meeting and report back at a future meeting. He would also share the contents of the letter with the Parking Working Group. The DTC was requested to write to the correspondent, acknowledging its contents and Cllr Eastwood's intentions.

11. Highway problem reports:

A resident had reported a footpath repair outside 18a Bridge Street had sunken and was now a trip hazard. The Deputy Clerk reported that SCC Highways had been informed.

The Deputy Clerk was requested to ask the SCC Highways Liaison Officer to ensure that the blocked drains at the bottom of Victoria Mill Road and the along Fairfield Road would be cleared soon.

13. Matters of report or items for next agenda:

Dog Fouling

Well Close Square Pedestrian Crossing and road repairs adjacent to it.

The new Pedestrian Crossing on Station Road.

14. Next meeting:

Monday 18th February 2019 at 6:30pm.