

**DRAFT Minutes of the Lands Committee Meeting held on Wednesday 20<sup>th</sup> February 2019 in  
The Cell at The Old Court House, Bridge Street at 7.00pm**

**1. Apologies:**

Apologies were received and accepted from Cllr Hopkins and Cllr Roberts

**1.1 Present:**

Cllr S Bennell (Chairman), Cllr Collins and Cllr Simpson.

**1.2 In attendance:**

Eileen A Coe (Town Clerk/RFO) and James Overbury (Deputy Town Clerk)

**2. Declarations of interest:**

None.

**3. Public Comment:**

None.

**4. Minutes of previous meeting:**

Cllr Simpson proposed the minutes of the previous meeting held on Wednesday 16<sup>th</sup> January 2019 (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Collins with all in favour.

The Chairman signed the minutes.

**5. Churchyard Maintenance:**

5.1 Report on meeting held on 4/2/19 re lime trees at back of Churchyard:

Cllr Bennell and the Town Clerk had met with the SCDC Arboricultural Officer, PCC representatives and a representative of the Old Rectory.

The SCDC Officer confirmed that felling the tree would be the best option as pollarding was not recommended as this would only promote growth, neither was controlled crowning as this would not solve the long-term problems being caused to the foundations of the Old Rectory.

Cllr Bennell proposed that the Town Clerk obtain quotations to fell the tree and also to treat the stump of the adjoining tree as recommended, which would be considered at the next meeting, was seconded by Cllr Simpson with all in favour. The Town Clerk would also prepare a Tree Works Notice application and Faculty application.

5.2 Quotations for replacement litter bin:

The PCC has not informed FTC of their preferred design on a litter bin and this matter was deferred until the next meeting.

5.3 Vegetation obscuring lighting:

No further action required.

**6. Cemetery:**

6.1 War Graves Map:

Cllr Bennell produced the plan she had made for the design of the notice. The Town Clerk was instructed to double check the locations and numbering of the War Graves.

6.2 Increase in spoil removal costs from Moore Bros:

The Town Clerk reported that Moore Bros have increased their charge for removing spoil to £60.00 this would be recharged to the Funeral Directors responsible.

**6.3 Tree Planting:**

The Town Clerk produced a map of the current trees along the avenue of hawthorns in the Cemetery and had identified spaces for new planting. The agreed purchase of 3 Hazel trees would be planted by the G&P Contractor along the boundary where the Pine tree fell down in the wind last year. The location for the new ornamental Hawthorn donated by a resident was also agreed.

**7. Tree Warden:**

It was noted that SC Norse had pruned 3 of the Lime trees on Market Hill.

**8. G&P Contractors Report:**

8.1 Pageant Field Inspection Report:

Noted and filed for reference.

8.2 Updates:

None.

## **9. Correspondence:**

- SCDC Tree Work Application – DC/19/0304/TCA – Miss Vicky Ironside, Felling of T1 twisted Willow 44 Double Street

The Deputy Clerk was instructed to establish why the work was required and the matter deferred to the next meeting.

- SCDC Tree Work Application – DC/19/0297/TCA Mr. Clive Liddiard, Pollarding of T822 Crack Willow Elms Car Park

The Committee did not object to this work being done.

- Email from SCDC re Youth Voice

Noted.

## **10 Pageant Field:**

10.1 Play Area:

No business.

10.2 New Pavilion:

It was noted that the tenders would be available for inspection at the next meeting. Cllr Collins produced a draft information document, which was noted and would be considered further at the next meeting.

10.3 Electrical Safety Test:

Cllr Simpson proposed to accept the quotation of £145.00 from R W Curle for an electrical safety test on the Pageant Field, (Budget 1504) which was seconded by Cllr Bennell with all in favour.

10.4 Fencing:

It was agreed to defer any decision on the fence until the outcome of the new Pavilion was known.

10.5 Temporary Toilet Summer 2019:

It was agreed to defer any decision until the next meeting when the timetable for the new Pavilion would be known.

## **11. CCTV:**

No business.

## **12 Skate-Park:**

12.1 Update on Flood Lighting Quotes:

The DTC reported that he was still waiting for comparative quotations to be received.

## **13 Allotments:**

It was noted that the G&P Contractor has continued with running repairs to the fence, using recycled materials.

## **14. The Fens:**

It was noted that the snowdrops were particularly spectacular this year.

## **15. Jeaffresons Well:**

No business.

## **16. Action Plan 2018/2019:**

The Town Clerk reported that she had undertaken the annual monitoring of the Cemetery path surfacing, which was deteriorating. It was agreed for the Town Clerk to obtain quotes quotations to resurface the whole pathway for consideration at the next meeting, and to include this work in the updated Action Plan.

## **17. Matters of Report or Items for next agenda:**

None.

## **18. Date of next meeting:**

Wednesday 20<sup>th</sup> March 2019 at 7.00pm.

The meeting closed at 7:58pm.