

**DRAFT Minutes of the Finance and Strategic Planning Committee Meeting held on Thursday  
14<sup>th</sup> February 2019 in The Cell, The Old Court House, Bridge Street at 7.00pm**

**1. Apologies:**

Cllr L Clouting and Cllr S Garrett

**Present:**

Cllr S Bennell, Cllr P Collins, Cllr C Eastwood, Cllr G Kitching and Cllr J Jones (Chair)

**In attendance:**

Mrs E Coe (Town Clerk/RFO)

**2. Declarations of Interest:**

None.

**3. Minutes of previous meeting:**

**3114219** Cllr Collins proposed approval of the minutes of the meeting held on Thursday 10<sup>th</sup> January, (previously circulated in draft form) as an accurate record, which was seconded by Cllr Kitching and with one abstention due to absence all were in favour.

Cllr Collins then signed the minutes.

**4. Public Comment:**

None present.

**5. Financial Matters:**

**Alpha Finance Report of Income and Expenditure to date:**

The Town Clerk/RFO provided the Alpha Report of Income and Expenditure to date which was considered in detail, noted, and a copy attached to the file copy of these minutes.

The Town Clerk would publish a copy of the Summary Income and Expenditure Report to date on the [www.framlingham.com](http://www.framlingham.com) website, which was noted and agreed.

**Office expenditure:**

The cost of £149 for a connect-clip from Budget 1125 was agreed.

The cost of £103.00 plus £7 delivery for the new edition of Charles Arnold Baker from Budget 1120 was agreed.

**End of Year closedown:**

The Town Clerk reported that the RBS Software Consultant was booked to help with the Year End Closedown on 11<sup>th</sup> April. The cost had been confirmed as £540 plus mileage. It was agreed to recommend approval for the cost from Budget 1115 to Full Council.

**Bank balances and bank reconciliations to date:**

The Town Clerk/RFO provided an HSBC printed copy of the bank balances to date, which was noted and a copy attached to the file copy of these minutes.

The Town Clerk/RFO provided details of all the bank reconciliations to date, and it was noted that all the reconciliations were completed and up to date. The Town Clerk/RFO advised that all financial documents were available to Councillors to view during Office hours.

**Investments:**

The total investment details were provided by the Town Clerk/RFO and noted.

**SSE SWALEC Town Clock electricity contract:**

It was agreed to renew the current contract for a further 24 months.

**To consider Grant Applications received by the deadline of 31<sup>st</sup> January: (£741.00 left in 2018/19 Budget)**

**Robert Mawson** – Contribution towards the costs (£3,000) for start-up training plus equipment for a Framlingham Parkrun to be held on grounds at Thomas Mills High School -

**Grant requested £3,000 WITHDRAWN** due to obtaining sufficient funds to start the project.

**Framlingham Business Association** – Part funding of 90+ 3ft permanently lit Christmas trees to be placed upon business and residential premises and for the large ‘improved’ permanently lit and decorated Christmas tree to be placed on the Market Hill during the festive period 2019/2020 –

**Grant requested £250**

It was agreed to recommend approval to Full Council.

## **6. Action Plans 2018/2019:**

The Town Clerk/RFO had updated the document which would be circulated to all Councillors and published on the [www.framlingham.com](http://www.framlingham.com) website

## **7. Correspondence:**

### **1/2 Suffolk Coastal District Council**

The response received to questions raised relating to the CIL Deed was noted.

### **2/2 Resident**

To consider suggestion for the Town Council to purchase the Flag Ship Housing site in College Road and convert to car park, using a local government loan at 2% interest.

Cllr Jones provided likely costings for demolition and conversion etc and noted that the income from the car park would not cover the interest on the loan. Therefore as an investment this would not be viable as a car park, which was agreed.

### **3/2 Nick Corke (HOUR Community)**

Invitation for 2 Councillors to join the team exploring the project 'Field of Dreams' further.

It was felt too early to join the team at this stage, but the committee would be interested to hear more as the proposal is further developed.

It was agreed to write to SCDC regarding the restrictions of the CIL Regulation 1 2 3 list. Cllr Jones agreed to draft the letter.

## **8. St Michael's Rooms Working Group:**

Cllr Kitching provided a confidential update and there would be further discussion at the next meeting with a view to agreeing recommendations to be put forward to Full Council at the earliest opportunity, along with details of the outcomes of recent discussions.

It was agreed to re-open discussions with the Sports Club relating to long term plans for land availability.

## **9. Matters of report or items for next agenda:**

- Review of Asset and Depreciation Register

## **11. Date of next meeting:**

Thursday 14<sup>th</sup> March 2019 at 7.00pm

Meeting closed at 20.38