

**DRAFT Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 18th February 2019 in The Cell, The Old Court House, Bridge Street at 6:30pm**

1. Apologies:

None: - all present.

Present:

Cllr D Beal, Cllr P Collins, Cllr C Eastwood (Chairman), Cllr J Jones and Cllr J Simpson.

In attendance:

Mr James Overbury (Deputy Town Clerk).

2. Declarations of Interest:

Cllr D Beal declared an interest in agenda item 6 (Bus shelter Mount Pleasant) and signed the Interest Book.

3. Minutes of previous meeting:

Cllr Eastwood proposed the minutes of the previous meeting held on Monday 21st January 2019 (circulated in draft form prior to the meeting) be approved as an accurate record, seconded by Cllr Collins and with two abstentions due to absence all were in favour.

The Chairman signed the minutes.

4. Public Comment:

None.

5. Rights of Way:

5.1 Footpath from Fairfield Road development to Fore Street (#38).

Cllr Eastwood reported that the DTC had requested financial or other support from Taylor Wimpey but had not received a positive response. It was resolved to request the DTC to contact SCC and ask them to supply the best cost for installing a hard surface on footpath #38. It was noted that the surface specified was to be of higher quality, with less glass in it than the one installed on Pigs Meadow. This would be considered by a future meeting of the RofW, H&L committee who would then consider whether this would be a potential bid for CIL funds.

5.2 Proposed hard surface footpath leading from Castle Brooks to the Play area across a grass area.

Cllr Eastwood reported that the DTC had agreement in principle from SCC for the Town Council to proceed. He noted that the DTC was establishing the ownership of the land via SCDC Asset Management. It was resolved to request the DTC to make a parallel request to SCC for the best cost to install a good quality, hard surface along the route currently used by residents.

5.3 Consideration of reports of dog fouling in the town.

Cllr Eastwood reported that increased level of dog fouling had been seen in the town. The worst affected areas were Fore Street, Castle Street, and Double Street. It was resolved to write an article for the Newsletter asking for the public's support in identifying offenders and to remind people of the nature of the offence of dog fouling.

5.4 Rights of Way Walk – 23rd March 2019.

Noted.

6. Highways:

6.1 Update on TRO considerations.

Cllr Eastwood reported that he and the DTC were meeting the SCC Managing Engineer on the 21st February. It was agreed to walk him around the town and to ask his help in resolving the safety issues the Town Council felt needed addressing at the following locations:

- Pedestrian Crossing College Road
- Pedestrian refuge Mount Pleasant/Pembroke Road and Victoria Mill Road
- Well Close Square road condition and faded road markings.
- Saxmundham Road safety concerns
- The faded 'No Entry' road markings by the Castle Inn Public house.
- Advice on the location of the speed survey on New Road.

- Blocked Gullies – Fore Street and Victoria Mill Road.
- Concrete blocks at the bottom of Mount Pleasant.

6.2 Cycle Racks on Market Hill.

Cllr Eastwood proposed to recommend to Full Council that 4 hooped cycle racks be installed on the Market Hill at a total cost of £917.96, which was seconded by Cllr Simpson with all in favour.

6.3 New Grit Bin Castle Brooks.

Cllr Eastwood reported that the DTC was working to establish the ownership of the land in order for this process to proceed.

6.4 Grit Bin Bibby's Way.

Cllr Eastwood reported that the DTC was working to establish the ownership of the land in order for this to proceed.

6.5 Community bus transport - Update on link to station.

Cllr Simpson reported on the progress of this idea. A useful meeting had been held with two bus companies and this was progressing. It was decided to instruct the DTC to set up a working group to report to the RofW, H&L Committee. The purpose of this Working Group was to establish the need for a service, type of service and to understand what people would be prepared to pay. The DTC would prepare the required Terms of Reference, GDPR forms and Code of Conduct for the members of the Working Group. It was requested that the DTC attend the meeting and take notes. Cllrs Simpson and Eastwood would attend the meetings. The DTC was requested to establish what Dr Dan Poulter MP was including in his survey regarding public transport. It was decided not to join the East Suffolk Travellers Association for the time being.

6.6 Bus shelters and improvements.

Cllr Eastwood reported that the Town Council was awaiting news of progress from SCC regarding their offer to upgrade the town's bus stops. It was noted that Persimmon and SCC Highways were in discussion about where a second bus shelter could be installed along Mount Pleasant.

6.7 Traffic survey – New Road:

The DTC had acquired two quotes for the traffic survey on New Road.

Cllr Eastwood proposed to recommend to Full Council approval of the cost of £310.00 from EMR 340 for SCC to undertake a speed survey on New Road, which was seconded by Cllr Simpson with all in favour.

6.8 S.I.D:

The analysis from Saxtead Road and Badingham Road was noted.

6.9 Station Road Pedestrian Crossing.

Cllr Eastwood reported that the delay had been caused by contractual issues between SCC and the utility companies. This was expected to be resolved soon.

6.10 Well Close Square Pedestrian Crossing.

It was noted that the repairs to the road had been completed, and that the condition of the road and road markings would be raised at the meeting with the SCC engineers on Thursday 21st February.

6.11 Blocked Gullies – Fore St, Victoria Mill Road, Fairfield Road.

This matter had been covered in 6.1 above.

6.12 Concrete blocks at the bottom of Mount Pleasant

This matter had been covered in 6.1 above.

7. Parking:

7.1 Parking Working Group:

Cllr Jones reported that whilst there had been no meeting last month there had been progress. Meetings had been scheduled with Framlingham College and the part land owner to finalise the terms of the Service Level Agreement.

7.2 Suffolk County Council (District of Suffolk Coastal) (Stopping, waiting and loading prohibitions and restrictions and on-street parking places) (Map-Based) Order 201.

The consultation was noted.

8. Lighting:

No business.

9. 2018/19 Action Plan:

No changes.

10. Correspondence:

The report from SCC regarding School travel policy changes was noted and the DTC was requested to send the report to all councillors.

11. Highway problem reports:

None not covered above.

13. Matters of report or items for next agenda:

None.

14. Next meeting:

Monday 18th March 2019 at 6:30pm.

The meeting ended at 7:40pm