

DRAFT Minutes for the Lands Committee Meeting held on Wednesday 17th April 2019 in The Cell at The Old Court House, Bridge Street at 7.00pm

1. Apologies:

None, all present.

1.1 Present:

Cllr S Bennell (Chairman), Cllr P Collins, Cllr S Hopkins, Cllr B Roberts and Cllr J Simpson

1.2 In attendance:

Eileen A Coe (Town Clerk/RFO) and James Overbury (Deputy Town Clerk)

2. Declarations of interest:

None.

3. Public Comment:

None.

4. Minutes of previous meeting:

Cllr Hopkins proposed the minutes of the previous meeting held on Wednesday 20th March 2019 (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Collins and with two abstentions due to absence all were in favour.

The Chairman signed the minutes.

5. Churchyard Maintenance:

5.1 Replacement litter bin.

It was decided to remove the broken litter bin from the Churchyard. The PCC had yet to approve the design of a replacement which was felt best placed by the steps leading to the Market Hill.

5.2 Progress of Faculty for work to the lime trees along Church Street.

No response yet from the Diocese.

5.3 Progress of Tree Works application and Faculty for felling of Lime tree at back of Churchyard

The Faculty cannot be sought until the Tree Work Consent had been granted which was expected 2nd May.

6. Cemetery:

6.1 War Graves Map.

Cllr Bennell reported that a further name had been added to the list and this was now believed to be complete. It was agreed to obtain a quotation from Ashwell signs for the construction of the board.

7. Tree Warden:

Cllr Bennell agreed to provide a list of all Tree Warden's duties for future reference.

8. G&P Contractors Report:

8.1 Pageant Field Inspection Reports

Noted and filed for reference.

9. Fens:

It was noted that the first cut had been carried out and it was agreed to consider future authorisation of the cutting schedule at the next meeting.

10. Seats on Market Hill:

The Town Clerk reported that there had been a donation towards one seat and also a contribution towards the second. Once the period of Purdah had passed the opportunity to donate towards the second seat would be advertised.

11 Pageant Field:

11.1 Play Area.

No business.

11.2 New Pavilion – Report on meeting with MRC

Cllr Collins reported on the meeting with MRC. It was noted that Flagship Housing had been contacted with regard to seeking permission to connect the services on land in Pageant Place. It was suggested that the cheaper option of connecting to the services that ran from the Old Police House should be revisited. It was agreed for the Town Clerk to contact the Mills Charity requesting that it re-considers its refusal in this regard and to assure them that the Town Council would give assurance in the event of any blockage caused by or along the route of the Town Council owned part.

The quotation received from MRC for a refurbished option with considerable savings was noted and it was agreed that this was the best option to pursue. However, it was felt that a final decision should be delayed until the new Committee met in May, with a view to making a recommendation to proceed to Full Council in June. The Town Clerk would contact MRC to confirm if this timescale was acceptable with regards to reserving the building and if the size of the store area could be adjusted, along with a request for revised plans to include the overhang and verandah for the secondhand option.

11.3 Temporary Toilet Summer 2019

The DTC produced three quotations as requested, which were considered by the Committee.

1111719 Cllr Bennell proposed to recommend to Full Council the cost of £1,152.00 from Wernik Hire for the hire of a 2+1 temporary antivandal toilet for six weeks over the Summer Holidays, which was seconded by Cllr Hopkins with all in favour.

12. CCTV:

No business.

13 Skate-Park:

13.1 Update on Flood Lighting Quotes.

The DTC reported that he was still awaiting a quotation from SCC Lighting. It was agreed to add £12,500 to the CIL budget wish list allocation of funds for the floodlighting.

14 Allotments:

Following an E-mail from a tenant regarding rats under a compost bin, it was agreed to seek advice from East Suffolk Council (ESC) and to find a local rat catcher. The implications of rat control (especially for tenant liability with regard to compost bins) were to be considered when revising the tenancy agreement for 2020.

15. The Fens:

No business.

16. Jeaffresons Well:

No business.

17 Dog Waste Bins

17.1 Cost of replacement bin along lane adjacent to Cemetery.

17.2 Report on additional bin for Brick Lane (end of walkway from Fairfield Crescent).

17.3 Request for an additional dog waste bin at the public footpath entrance to Thomas Mills High School playing field on Saxtead Road.

17117419 Cllr Bennell proposed, subject to permission from landowners and agreement with SCNorse, to purchase up to three dog waste bins at a total cost of £259.66 (£86.52 each) which was seconded by Cllr Simpson with all in favour.

The DTC was requested to seek permission from SCC for the installation of two new ones and to check with SCNorse if the location was acceptable to them for emptying. It was noted that there would be an additional minimal cost for two posts and brackets to mount the new ones upon, but no cost for installation as this would be carried out by the G&P Contractor.

18. Action Plan 2018/2019:

18.1 To note any updates.

Addition of £12,500 local CIL for Skatepark Floodlighting project

18.2 To identify projects for local CIL funding.

As above

19. Correspondence:

9.1 East Suffolk Council: Public Space Protection Order – consultation suspended due to purdah period. Noted.

9.2 Letter from resident regarding still born grave in Cemetery.

The Town Clerk reported on this sensitive issue and following discussion it was agreed to contact the tree donor for permission to re-locate the tree in the autumn.

20. Matters of Report or Items for next agenda:

Den by Community Garden (E Email 14:41 2/4/19) - Noted

Succession of Tree Warden.

Timing of Fens cuts.

21. Date of next meeting:

Wednesday 29th May 2019 at 7.00pm.

The Meeting closed at 7:55pm.