

**Draft Minutes for the Rights of Way, Highways and Lighting Committee meeting held on
Monday 17th June 2019 in The Cell, The Old Court House, Bridge Street at 6:30pm.**

1. Apologies:

Apologies were received and accepted from Cllr A Fisher.

Present:

Cllr D Beal, Cllr D Carter, Cllr C Eastwood (Chairman), Cllr J Jones, Cllr J Simpson, Cllr P Wraight.

2. In attendance:

Mr James Overbury Deputy Town Clerk (DTC)

3. Declarations of Interest:

None.

4. Minutes of previous meeting:

Cllr Simpson proposed to approve the minutes of the previous meeting (circulated in draft form prior to the meeting) as an accurate record, which was seconded by Cllr Wraight and with two abstentions due to absence all were in favour.

5. Public Comment:

None.

6. Rights of Way:

6.1 Footpath from Fairfield Road development to Fore Street (#38) - Update on progress.

Cllr Eastwood reported that he and the DTC were to meet Debbie Adams from SCC on site to discuss a quote.

6.2 Proposed hard surface footpath leading from Castle Brooks to the play area across a grass area – Update.

It was agreed to seek a quotation from SCC for the laying of the path.

6.3 Taylor Wimpey Footpath concerns

Cllr Eastwood reported that an on-site meeting was scheduled with the construction firm to seek a correction of the faults.

7. Highways:

7.1 Update on TRO considerations:

It was agreed to keep this item on the agenda and review the status at each meeting pending agreement and a timetable for the TROs included within the CPE programme.

7.2 Parking outside Primary School:

The DTC reported that the Primary School had sought assistance from SCC Highways to tackle the problem of people parking along New Road in front of the School's entrance. SCC highways had advised that the only solution was for the school to apply for a TRO for zig zag and double yellow lines. The school did not have the budget for this. The DTC reported that on the same day as the request for help from the school had arrived a letter was received from SCC highways announcing their plans to apply for a global TRO across Suffolk for all schools which had zig zag lines for these to be ratified. The DTC had contacted the school and established what it required and then had written to SCC Highways suggesting that within the TRO they are making that zig zag lines and double yellows along New Road be added to the global TRO. The outcome was awaited.

7.3 New Grit Bin Castle Brooks – Update:

The DTC reported that he was continuing to try to make contact with the management company.

7.4 Grit Bin Bibby's Way – Update.

The DTC reported that he had made contact with the management company who had agreed to maintain and fill a grit bin on Bibby's Way if the Town Council would supply it. It was noted that there was one in storage in the Cemetery and that the DTC would liaise with the G&P contractor and the management company for the bin to be placed at Bibby's Way.

7.5 Community bus transport - Update on link to station:

Cllr Simpson reported that the survey was live on the www.framlingham.com website and that he and members of the working group had been canvassing the public and asking them to complete the questionnaires. It was agreed to ask the Town Clerk to prepare a press release to further publicise the questionnaire.

7.6 Bus shelters and improvements:

Cllr Eastwood reported that work had not begun as yet.

7.7 S.I.D: Data analysis:

The recent data was considered and noted.

7.8 Blocked Gullies – Fore St, Victoria Mill Road, Fairfield Road – report after rain and progress.

Cllr Eastwood reported that Fore Street and Fairfield Road had not overflowed after heavy rain but that Victoria Mill Road was still liable to overflow as it had not been cleared.

7.9 Children Sign for Brook Lane:

It was agreed to ask SCC Highways to remove the Cycle warning sign (opposite the new Alms Houses) and replace it with a Children Crossing sign closer to Station Road.

7.10 SCC Community Volunteers – Rangers course 2 July 2019:

It was agreed for Cllr Simpson to apply for a place on the training on July 2nd.

7.11 Issue of repeated and serial road closures – especially Fore Street:

There was a discussion on how to reduce the instances of repeated road closures in the town. It was agreed for Cllr Eastwood to draft a letter to SCC Portfolio holder for Highways Cllr Evans.

8. Parking:

8.1 Update from Parking Working Group:

Cllr Jones reported that the Town Clerk was meeting with the Sports Club this week to agree aspects of the plan including lighting and the route of the footpath. Contact had been made with Suffolk Coastal Norse with regard to finalising the SLA for the Elms and Market Hill parking. It was agreed that Cllr Jones would draft an article to be published on the website.

8.2 Provision of charging points for electric vehicles on Market Hill:

Cllr Eastwood reported that the received wisdom was that the Market Hill was not the best place for electric charging points. The DTC was asked to establish from CCllr Burroughes details of the county wide scheme designed to offer assistance to local councils wishing to install electric car charging points.

8.3 Progress report on Sports Club Parking

The amendments and suggestions to the MOU were discussed and Cllr Jones would prepare a further draft based on these.

9. Lighting:

No Business.

10. Correspondence:

10.1 Email from resident about Double Street cleaning:

It was agreed for the DTC to establish when it was last swept and for the DTC to respond to the correspondent.

10.2 SCC Notification of TRO in other towns:

Noted.

10.3 Email from person regarding signage on Brook Lane:

It was agreed for the DTC to respond and explain what the Town Council was trying to achieve to increase safety along Brook Lane.

10.4 Email from person concerning inconsiderate parking:

This was noted and the DTC would respond.

10.5 Email from person regarding B1116 Bridge:

This was noted and the DTC would respond.

10.6 Email from person regarding wild flowers.

This was noted and the DTC would respond.

10.7 Emails about road closures:

This was noted and the DTC would respond.

11. 2018/19 Action Plan:

11.1 Report of updated plan.

No updates.

12. Highway problem reports:

The DTC reported that there had been a large number of residents complaining about the Fore Street closures. He also reported that he had investigated reports of badly smelling drains in the town but had concluded that it was a one-off incident as he had not found any.

13. Matters of report or items for next agenda:

The DTC reported that the cycle racks had been installed.

The DTC reported that the tree above the No Entry Sign on Church Street had been pruned, but that the sign was dirty and the roadway markings now almost invisible.

Cllr Eastwood reported that the developers and ESC had accepted the nominated name of 'Fore Street Mews' as the name for the development.

14. Next meeting:

Monday 15th July 2019 6:30pm.

The meeting closed at 8:30pm