

**Draft Minutes of the Lands Committee held on Wednesday 18th October 2017 at
10 Riverside at 7.30pm**

1.Apologies:

Apologies were received and accepted from Cllr Roberts

Present:

Cllr S Bennell (Chair), Cllr P Collins, Cllr S Hopkins, Cllr G Kitching and Cllr J Simpson
The Committee welcomed Cllr Simpson to his first committee meeting

In attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

2. Public Comment:

None.

3. Declarations of interest:

Cllr Bennell declared an Interest in item 5 (Steps and Pillar) as Chairman of the Friends of St Michael's Church, and signed the Interest Book.

4. Minutes of previous meeting:

Cllr Bennell proposed the minutes of the meeting held on Wednesday 20th September (which had been circulated in draft form) be approved, which was seconded by Cllr Kitching, and with two abstentions due to absence, all were in favour.

The Chairman then signed the minutes.

5. Churchyard Maintenance:

➤ **Clock:**

The information and advice received from a volunteer relating to work needed to the pendulum and problem with the clock losing time (6-9 minutes per week) was considered.

The quotation from Hayward Horological at £550.00 for the work as detailed above including the annual service was also considered.

Following discussion the Town Clerk was requested to ask if the fitting of the weights tray was included in the cost and also if the cost of the annual service could be separated. (last service in December 2016). To be considered further at the next meeting.

➤ **War Memorial:**

The response from Historic England was noted:

“while it is acknowledge that the War Memorial is in the Conservation Area and within the curtilage of a Grade 1 Listed Building the Secretary of State has a statutory duty to compile a list or lists of buildings of special architectural or historical interest. Historic England's Listing Selection Guide for Commemorative Structures (2011) sets out the key considerations when assessing war memorials for listing. Many memorials followed standard designs, such as Celtic crosses and calvaries. Nonetheless, unless compromised by alteration or of little design interest, there is a presumption in favour of listing all war memorials; such is the historic significance of these structures. The advice, based on the Principles of Selection for Listing, and with reference to the aforementioned Selection Guide, will consider whether the war memorial in Framlingham has sufficient special interest in a national context to merit listing”.

➤ **Steps:**

The Town Clerk reported that she had asked the PCC for clarification on the responsibility for the steps as the wording of the agreement between the Town Council and PCC was unclear.

Quotations for the repointing work were still being investigated. To be considered further at the next meeting.

➤ **Brick Pillar refurbishment:**

The Town Clerk reported that she was waiting for a response from the PCC on sharing costs three ways, as noted at the last meeting. It was noted that the PCC had a meeting later in the month. Quotations for the refurbishment were still being sought. To be considered further at the next meeting.

6. Skate-Park:

No business.

7. Pageant Field:

➤ Inspections/Contractor report:

The Daily Inspection reports and actions were noted and filed for reference.

It was noted that the G&P Contractor had refurbished the Oak Tree plaque and replaced it on the Pageant Field, within contracted hours.

➤ CCTV:

No business.

➤ New Pavilion:

The Town Clerk reported that she had sought quotations from three building contractors. One of which had responded advising of a rough estimate for budgeting purposes, which was noted. However, they had also advised that a design specification would be required, before being able to proceed with an accurate cost.

Following some discussion it was agreed to further investigate quotations for a self-build, plus groundworks, sewage and connection. Cllr Simpson and Cllr Hopkins agreed to assist and this matter would be discussed further at the next meeting.

8. Cemetery:

No business.

9. Allotments:

No business.

10. The Fens:

Costs from Geoff Rogers (flail cut @ £120 leaving arisings) and K N Coe (hedge trimmer @ £76 leaving arisings) for the hedge cutting along Station Road were considered.

Cllr Bennell proposed to accept the cost from K N Coe which was seconded by Cllr Kitching with all in favour.

11. Jeaffresons Well:

No business.

12. Tree Warden:

Hedging – deferred to next meeting

Two Wild Bird Cherry trees for the Fens kindly donated.

Amalanchier tree for the Cemetery kindly donated.

The trees would be ordered and collected with the help of a volunteer in due course.

13. Correspondence:

Item 18/10

Letter regarding the position of the new roundabout on the Pageant Field and anti-social behaviour in the early hours of the morning during August, requesting that the roundabout be re-located within the play area and offering to make a contribution towards the cost of the work.

Following discussion it was agreed to bear this offer in mind when considering new equipment for the play areas, and in the meantime the situation would be monitored and the correspondent advised to contact the Police on the non-emergency 101 number with any anti-social behaviour concerns and to also advise that the CCTV is in operation on the Pageant Field.

14. Budget 2018/2019

The Town Clerk/RFO and Cllr Bennell had met to discuss the committee's budget requirements and the Town Clerk/RFO advised on the main costs and general increases which were noted. The first draft would be put forward to the Finance Committee for further consideration.

15. 2017/18 Action Plan:

Refurbishment of the Church steps and brick pillar to be added.

- Detailed and fully costed CIL funding nominations for IPC.

None.

16. Matters of Report or Items for next agenda:

- Cllr Bennell reported that she would weed and tidy up the rose bed in the Churchyard prior to 11th November and the Town Clerk would remove the summer bedding from around the War Memorial and re-plant with bulbs and wallflowers.
- Cllr Bennell reported that Cemetery information sign needs replacing – Agenda item for next meeting (Town Clerk to obtain a quotation)

- Cllr Bennell reported that the problem with the green algae in the Mere is still ongoing and being tested at 2 weekly intervals by the Environment Agency. The Town Clerk to contact Tom Harbinson for advice on whether the approved work to clear the vegetation along Riverside could proceed and arrange a site visit with Cllr Bennell.

17. Date of next meeting:

Wednesday 15th November 2017 at 7.30pm

Meeting closed at 20.45pm