

**Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 21st October 2019 in The Cell, The Old Court House, Bridge Street at 6:30pm.**

1. Apologies:

Apologies were received and accepted from Cllrs A Fisher, J Simpson and P Wraight.

2. Present:

Cllrs. D Beal, D Carter, C Eastwood (Chairman), and J Jones,

3. In attendance:

Mrs Eileen Coe (Town Clerk/RFO), Mr James Overbury (Deputy Town Clerk) and one member of the public.

4. Declarations of Interest:

None.

5. Minutes of previous meeting:

Cllr Eastwood proposed to approve the minutes of the previous meeting (circulated in draft form prior to the meeting) as an accurate record, which was seconded by Cllr Jones with all in favour.

6. Public Comment:

61211019 The Chairman proposed to adjourn the meeting for public comment which was agreed.

A Bridge Street resident expressed concern over the Elms Car Park becoming a Pay and Display car park and the difficulties of parking in Bridge Street. The Committee suggested that a season ticket for the Elms Car Park may be the best and most economic solution for her parking needs.

7. Review of risk assessment – SID (speed indicator device) and rights of way walk

This was in hand and would be finalised before the Full Council Meeting.

8. BUDGET 2020-2021

The Committee's income and expenditure for the next financial year was considered and noted by the RFO. The final figures would be presented to the Finance and Strategic Planning Committee in December for a recommendation to Full Council in January.

The Town Clerk/RFO left the meeting.

9. Items deferred from last meeting:

9.1. Ltr from DCllr (one-way concept) and potential meeting before next RofW, H&L meeting

The letter from DCllr Cook was discussed in detail. It was noted that the Town Council had in place a strategy which had been agreed by both SCC (Suffolk County Council) and ESC (East Suffolk Council), regarding future traffic plans for the town. The concept of making Bridge Street and Church Street 'one way' was not in that strategy, and the District Councillor's idea was in conflict with the strategy in place and agreed. The Committee felt it would not want to introduce last minute changes to the plan, as this had been a long time in gestation and was soon to be implemented. Any major changes could potentially delay the implementation of the changes agreed or put the secured funds at risk. It was agreed to contact the ESC transport expert to obtain their professional opinion on the matter. With regard to the District Councillor's comment that the Sports Club location for business parking was too far away from the town centre; it was agreed to advise him that the Town Council was constantly looking for economically viable and geographically appropriate locations for car parks, and did he know of any. It was noted that the District Councillor had said he would lobby the ESC planning department to refuse permission for a housing development on a potential car park site, and the Committee wished to establish the extent of his action. Finally, the District Councillor would be assured that new and improved plans for signage for the town's car parks formed part of the plan and to direct him towards a copy of such.

It was agreed to discuss agenda item no12 at this point in the meeting.

Cllr Jones reported that it had been agreed with the FBA (Framlingham Business Association) that potential users of the facility for business car parking at the Sports Club were to be consulted through the FBA. Cllr Jones reported that he understood that the Sports Club would prefer a legal agreement in the form of a License

for the Car Park and this was agreed. It was noted that a future recommendation to Full Council would be required for the expenditure on creating this legal agreement. Cllr Jones reported he had called for a meeting with the Sports Club to finalise the agreement as soon as possible.

9.2 Smelly drains on Market Hill

The DTC reported that he had been investigating the matter and asked the Committee to be aware of the problem and to help establish where the smells were coming from as and when they pass the locations.

9.3 Possible provision for parking in the entrance to the cemetery

91211019 Cllr Eastwood proposed that the DTC be asked to contact the ESC parking expert and to ask his view on what might be possible at the location for car parking, which was seconded by Cllr Jones and with three votes in favour and one against the motion was passed.

9.4 'Next Door' Web forum

The existence of the forum was noted.

10. Rights of Way:

10.1 To consider quotations received for a hard surface to the footpath from the Fairfield Road development to Fairfield Crescent (#38)

101211019 Cllr Eastwood proposed to recommend to Full Council to accept the quotation from Earthworks of £5775.00 + VAT for the construction of a hard surface for footpath #38, (Taylor Wimpey to Fairfield Crescent) which was seconded by Cllr Jones with all in favour.

10.1.1 To consider request by Flagship housing to retain responsibility for footpath indefinitely across their parcel of land for foot path #38

It was agreed to seek agreement from Full Council to accept responsibility for the maintenance of the stretch of the footpath which was on land owned by Flagship Housing.

10.2 To Consider quotations for a hard surface footpath leading from Castle Brooks to the play area across a grass area.

102211019 Cllr Eastwood proposed to recommend to Full Council to accept the quotation from Earthworks of £2,780.00 for the construction of a hard surface for a new footpath at Castle Brooks, (from opposite Howard Close to the play area) which was seconded by Cllr Jones with all in favour.

103211019 Cllr Beal proposed to recommend to Full Council the expenditure of up to £400.00 on securing the easement across the land owned by ESC, which was seconded by Cllr Eastwood with all in favour.

10.3 Rights of Way walk report on most recent and date for next one.

Cllr Eastwood reported that 11 people and two dogs had joined him on the Rights of Way walk, and that it was most enjoyable. He reported that the next walk would take place on January 5th 2020.

10.4 Warning notice for pedestrians at end of footpath #38 by Fore Street.

The DTC was asked to seek quotations for a warning sign for users of the footpath making them aware of the dangers of the exit of the footpath onto Fairfield Road.

11. Highways:

11.1 Traffic Flow and Road Safety Strategic Plan

Cllr Jones reported on the meeting held with representatives from SCC Highways Department. It was a positive meeting and there was hope that with their help some of the obstacles to securing the pedestrian safety improvements the Town Council felt were necessary could be overcome. It was noted that there was a possibility of balance between the construction regulations worked to by SCC Engineers and the overriding need to improve pedestrian safety. It was agreed to work towards a Town Transport Strategy with the members of the Highways Team. The DTC was asked to seek a further meeting with them and to also send them the correspondence thus far to help them understand the situation. Costs for a Traffic Flow Survey were also to be obtained.

11.2 Pedestrian Safety initiatives

It was agreed to approach SCC Highways Department to include these in the strategic plan referred to in 11.1.

11.3 Parking outside primary school.

The DTC was asked to confirm from ESC whether, if the Town Council raised a TRO (traffic regulatory order) for a zig zag line outside the Primary School, that ESC would support the application.

11.4 New Grit Bin Castle Brooks – Update.

The DTC reported that he had made the application and was asked to seek how long the process would take.

11.5 Community bus transport - Update on link to station.

In Cllr Simpson's absence this matter was deferred to the next meeting.

11.6 Bus shelters and improvements

The DTC was asked to contact the SCC engineer and say that option 2, leaving the bus stop where it was, was the preferred choice of the Town Council.

11.7 S.I.D: - To consider data analysis.

The DTC reported that there were no major changes to the traffic pattern.

11.8 Community Self Help – next steps

It was noted that Cllrs Simpson and Eastwood had yet to receive their certificates and any progress would have to wait until these were in their possession.

11.9 Electric Vehicle Charging points

No business.

11.10 Response from SCC regarding licence query for banners and bunting

The response from SCC was noted. The DTC was asked to establish if the Town Council were entitled to a similar charge for the use by developers of a post holding a town sign for their signage.

11.11 Inventory of potholes and road condition

It was agreed to call for volunteers and to repeat and update the work.

11.12 Update on TRO considerations

No Business.

11.13 Speed Watch Group – update on meeting with resident

Cllr Eastwood reported that he and the DTC had met the resident who wished to set up a speed watch group, and that they were waiting a list of requirements and a grant application from him. The DTC reported that he was soon to meet the PCSO in charge schemes and would gather information on what was required.

12. Parking:

12.1 Progress report on Sports Club parking

This was covered during agenda item 9. A survey is to be sent out to potential business users to ascertain support for a Sports club parking scheme.

12.2 Off-Street Parking

Cllr Jones reported that he would be circulating a questionnaire regarding Off Street Parking.

12.3 On Street Parking

No business.

13. Lighting:

No business.

14. Correspondence:

14.1 Email regarding parking in Cemetery – objection

This was noted.

14.2 Email regarding in Cemetery - support

This had been discussed as part of agenda item 9.

14.3 Email from local business offering financial support for a further speed indicator device to be installed near the end of Station Road as it became Woodbridge Road.

It was agreed for the DTC to establish the current cost of a SID device and for this to form an agenda item for next meeting.

14.4 Email from resident calling for the Council to purchase a business/residential unit for use as parking.

This was noted and the DTC was asked to respond advising that the Town Council would consider all potential parking locations that became available at an acceptable cost.

15. 2018/19 Action Plan:

15.1. Report of updated plan.

It was agreed to update the plan after the Strategic Forum.

16 Highway problem reports:

The DTC reported on two highways problem reports, which were in hand, being rectified.

17 Matters of report or items for next agenda:

The response from SCC regarding footpath amendments was to go onto the next agenda for Cllr Beal to report. The DTC alerted members of the Committee to the New definitive map of footpaths which was displayed in the meeting room.

18 Next meeting:

Monday 18th November 2019 6:30pm.

The meeting closed at 8:40pm.