

**DRAFT Minutes of the Rights of Way, Highways and Lighting Committee
meeting held on
Monday 17th February 2020 in The Cell, The Old Court House, Bridge Street at
6:30pm.**

1. Apologies:

Apologies were received and accepted from Cllr Jones.

Cllr Fisher was not present.

The Chair noted that Cllr Fisher had not attended any of the Rights of Way, Highways and Lighting Committee since the election.

2. Present:

Cllrs D Beal, D Carter, C Eastwood (Chair), J Simpson, and P Wraight.

3. In attendance:

Mr James Overbury Deputy Town Clerk (DTC)

4. Declarations of Interest:

None.

5. Minutes of previous meeting:

Cllr Eastwood proposed to approve the minutes of the previous meeting (circulated in draft form prior to the meeting) as an accurate record, which was seconded by Cllr Wraight and with one abstention due to absence all were in favour. The Chair signed the minutes

6. Public Comment:

None.

7. Rights of Way:

7.1 Naming of new road along Saxtead Road.

Cllr Eastwood proposed the name 'Langshaw Close' which was seconded by Cllr Simpson and with three in favour and two abstentions the motion was carried.

7.2 Footpaths on Persimmon Estate: Update

Cllrs Beal and Eastwood reported on the meeting with SCC (Suffolk County Council) on location. Cllr Beal had drafted a simplified explanation of the existing, proposed and alternative routes. This was discussed and it was agreed that the DTC would edit the content for publication and arrange for this to be published on the Website, newsletter and FramFare for public consultation.

7.3 Update on hard surfaces on footpaths.

It was noted that SCC would not charge the Town Council for the closure notice – this saved almost £1,000. ESC (East Suffolk District Council) had not confirmed the easement for the Castle Brooks footpath and the DTC was asked to telephone the Officer to clarify the situation. Work was expected to start once the ground had dried out – now April/May.

8. Highways:

8.1 Repainting No Entry sign.

This was awaiting progress. The DTC was asked for an update from SCC Highways.

8.2 Pedestrian Safety initiatives – College Road Crossing.

The DTC reported that SCC were preparing three quotations for the works after discussion between SCC and ESC. The DTC had received an email that afternoon from SCC with draft plans for the proposed pedestrian crossing. These were considered. It was noted that some parking would be lost due to the Zig Zag lines which were necessary, but that SCC had indicated that these could be reduced to a minimum length. It was agreed for the DTC to respond to SCC thanking them for their work so far and asking if the Zig Zag lines could be reduced to minimise the loss of any parking and to continue preparing a full quotation for the work.

8.3 Grit Bin Request – bottom of Fore St.

Cllr Eastwood reported that there was not a grit bin near the location. It was agreed the ideal location would be on the southern side of the road at the entrance to Fore Street car park and opposite the Catholic Church. Cllr Eastwood proposed that the process to install a grit bin at the location should begin for the next financial year which was seconded by Cllr Simpson with all in favour.

8.4 New Grit Bin Castle Brooks – Update.

The DTC reported that SCC would fill this with grit within two weeks.

8.5 Community bus transport - Update on link to station.

Cllr Simpson reported on the meetings with Campsea Ashe Station Café. FTC had been contacted by SCC regarding the project as there were new funds available. A meeting between SCC, FTC and Campsea Ashe Café was being brokered and it was hoped that these would lead to progress towards a transport service to the station. Cllr Eastwood and Cllr Simpson would represent the Town Council.

8.6 Bus shelters and improvements.

No progress to report.

8.7 S.I.D: - To consider data analysis.

Noted. The DTC was asked to send to Saxtead Parish Council the results of the analysis of Saxtead road.

8.8 Cycle Routes Working Group.

Deferred to next meeting.

8.9 Electric Vehicle Charging points.

ESC advises to wait for technology to catch up and stabilise before installing any units. No response from CO-OP. It was agreed to keep on the agenda.

8.10 Inventory of potholes and road condition.

The plan, map and proforma for the volunteers was agreed. A risk assessment would need to be made and GDPR (data protection) forms will need to be signed. It was agreed to ask the volunteers to come to the office for a briefing where the project could be further explained and the GDPR forms signed.

8.11 Update on TRO considerations

No business.

8.12 Speed Watch Group – update.

8.12.1 Broadwater Road.

The DTC was asked to respond to the local business who had asked for a SID and offered part funding for one. It would be explained that there were not the funds in the budget to meet the funding shortfall this year, but a possible compromise would be to investigate whether the existing portable SID could be mounted outside the factory in Broadwater Road. This would incur some expense and the kind offer of the business for sponsorship could be used for the installation work – pole etc.

8.12.2 Speedwatch

Cllr Eastwood proposed that a recommendation be made to Full Council be made for the purchase of the Speedwatch equipment owned by Easton Parish Council, total £1,000, which was seconded by Cllr Simpson with all in favour. If approved by Council, the monies would come from EMR 340.

8.13 CO-OP entrance priority.

It was agreed that the DTC consult with SCC Highways over whether pedestrians walking along Riverside or cars entering or exiting the CO-OP had priority at the CO-OP entrance.

8.14 Ipswich Bus Co bus damaging verge on Mount Pleasant.

The DTC reported that he had reported the matter to SCC Highways who would not take any action and also written to Ipswich Buses with no response. Following more evidence of damage, the DTC was asked to escalate the matter by taking it up with the owners of Ipswich Buses – Ipswich Borough Council.

9. Parking:

9.1 Civil Parking Enforcement (CPE)

Cllr Eastwood reported on the meeting with the ESC parking manager and the verbal agreement that the Market Hill car park would have a maximum 2 hour stay and the ticket machines would be programmed to allow ½ hour free parking. The DTC was asked to confirm this in writing with ESC. It was noticed with disappointment that neither the District nor the County Councillor had contacted or responded to FTC after the ESC Cabinet meeting where the plans for Civil Parking Enforcement had been agreed.

9.2 Off-Street Parking

Covered above.

9.3 On Street Parking

It was noted that the ESC parking manager had confirmed that CPE would be implemented from 6th April but only to existing TRO restrictions. Changes to the TROs in the town – previously agreed with ESC – would be under consideration from August 2020 with a 5-9-month development time.

9.4 Land adjacent to Sitwell Gardens.

The DTC was asked to ask ESC parking manager for their verdict on the suitability of the site for car parking.

9.5 Progress report on Sports Club Parking.

Following a negative response from the Sports Club regarding leasing land for business Car Parking this matter would be removed from the RofW H&L agenda.

10. Lighting:

No business.

11. Correspondence:

It was agreed the DTC would send the redacted (anonymous) correspondence with the agenda for future meetings.

11.1 Email from person re sign on Fore St #38

This was noted and the DTC was asked to respond indicating the Town Council's inability to modify the behaviour of individual offending car drivers.

11.2 Notice of temporary closure of footpath No12 (Peppers Wash)

Noted.

11.3 Email from resident re footpath condition (Fairfield Road to TW site).

Noted. The DTC would respond to the person and indicate FTC had asked SCC to monitor the footpath.

11.4 Email re road condition at Vyces Road.

A subsequent email and more photographs of contractor's vehicles causing obstruction had been sent to FTC prior to the meeting. It was noted that the Planning Consent for the Woodyard stipulated that the developers should provide parking on site so as not to cause an obstruction. The DTC was asked to write to ESC enforcement, include the photographs and ask for action to be taken. It was noted that the road and parts of the verges had been badly damaged. It was agreed to bring this matter up as a matter of report in the subsequent Planning Meeting.

12. 2018/19 Action Plan:

12.1. Report of updated plan.

No changes.

13 Highway problem reports:

None not already covered.

14 Matters of report or items for next agenda:

- ESC CMIS system for alerts: The DTC explained the new process.
- The matter of reviewing the nature and purpose of the Rights of Way walks would form a future agenda item.
- It was noted that the next Rights of Way Walk would be on the 18th April 2020.

15 Next meeting:

Monday 16th March 2020 6:30pm.

The Meeting closed at 20:01