

**26th February 2020**

**Notes from the Inclusivity Working Group.**

**1. Attendance and apologies.**

There was one apology and there were nine people present.

**2. Terms of Reference.**

Cllr Marion Hine explained the mechanics and legal basis of a Working Group and how the Town Council Standing Orders governed the structure.

Jonathan Sullivan was welcomed onto the working Group

**3. The notes from the previous meeting were agreed.**

**4. Year Schedule.**

Marion introduced a year planner where she had begun to populate the dates with known events in the town and major events locally. How to make this calendar complete and accurate was discussed and it was agreed to undertake an 'Asset Mapping' exercise in April. Prior to that, known groups would be consulted over their events and contact details.

Looking to the future, it was agreed to consider the use of 'Google Sheet' for direct information submissions from groups to be filtered prior to the posting of new events, contact details, or other details onto the Town Council Website events page.

**5. Website Community Pages.**

Marion circulated a paper on improving and adding to the Town Council Website which was being considered by the PR and Markets Committee (PR&M). The Working Group agreed to recommend to the PR&M Committee that it considers creating a specification and cost for the improved section on the Town Council Website for community news and events. It was noted that BT may have funds which the Town Council could apply for. Marion would lead the proposed community website pages development.

**6. Community Open Day.**

It was agreed that either of the afternoons of Sunday September 6<sup>th</sup> or 13<sup>th</sup> were the best dates and times. Cllr John Jones would lead the event and will work with a small group of people to make this event happen.

**7. Volunteering Initiative.**

The range of agencies in the town working with volunteers was discussed and it was agreed that avoiding duplication of efforts was a key goal. To this end, it was agreed that the Hour Community would move to be the central point for volunteer recruitment, training and placements.

## **8. Youth Provision.**

Spadge reported on the progress. He had secured the full support of the school and was making connections and engaging with relevant and prominent people in the County. There was a strong link to mental health services, but FAYAP was also looking wider at housing and apprenticeships issues. The working group supported these efforts.

## **9. Next Meetings.**

It was agreed that working group meetings would be on the last Wednesday of every month with every third meeting an open event to all.

**The next meeting will be held on Wednesday 22<sup>nd</sup> April at 7pm in**

**The Meeting Room, Framlingham Town Council Offices**

**10 Church Street**

**Framlingham**