

Framlingham Response to Covid-19

Plan

Command:

Based on Town Council structure supported by volunteers.

Command room:

Town Council office - telephone line and IT support in place.

Command team:

Lead co-ordinator

Support team - clerical

Social media lead

Logistics/supply lead

Comms/Information management:

SPOC – FTC office

In from District and County (Strategic Co-ordinating Centre) – briefing/action requirements. Require up to date picture of Virus threat and response required at local level.

Out to SCC – update on situation in Fram.

Out to area leads - WhatsApp.

Out to residents – Council website/social media. Community update once a day and when needed.

Response - support structure for town:

For administrative purposes the town has been divided into 10 areas each with a coordinator. These areas have been further subdivided into 'cocoons' each composing 10 – 20 houses. Each

cocoon will provide a point of contact point for and overview of isolated/vulnerable residents. A cascade system using WhatsApp will be used to communicate with area coordinators/residents.

Response – supply of food/meds to isolated/vulnerable people

The Hour Community will work with local Co-op/Hotel to provide both cooked and uncooked food to isolated/vulnerable people. This will be staffed by volunteers.

The need to establish food banks outside the town centre will be kept under regular review.

Response – social isolation

Volunteers to be used to phone isolated/vulnerable people. Process to be put in place to support virtual church services.

Data Bases:

Records will be kept of:

- Isolated/vulnerable people
- Volunteers

Supplies required:

Protective Kit

Food

Medical supplies

Power Sources (Generators and Batteries)

Funding:

Arrangements to be put in place to purchase equipment to support plan.

Volunteers

Call for volunteers to be put out – leaflets, council website and social media.

Welfare

The health and well-being of all workers and volunteers will be monitored. Deputies will be identified for all critical posts.